APPLICATION FOR ACCREDITATION OF SUBJECTS
FROM SENIOR HIGH SCHOOL TO BRIDGE COURSE

REQUIREMENTS:

1. Application for Accreditation of Subject(s) Form
2. Curriculum Sheet used upon admission in PUP
3. F137A with remarks "**Copy for PUP**"
4. Subject description

PROCEDURE:

1. Fill out this AAS form properly.
2. Proceed to respective Colleges offering the subject you have requested for accreditation and have it approved by the Dean or Chairperson of the Department.
3. Proceed to the office of Admission Services, Ground Floor, West Wing for signature of the Chief of OAS.
4. Proceed to Window 14 of the Office of the University Registrar Ground Floor, South Wing for approval and signature of the Assistant University Registrar.
5. After the approval of the AUR, Proceed to Records Evaluation and Accreditation Section and look for your respective Evaluator for tagging of the accredited subjects.

_____
Date

_____
Dean, College of: _____

Sir/Madam:

May I, _____, _____, with _____
(Lname, Fname, M.I.) **(Course/Year & Section)** **(Student No.)**
respectfully request for the transfer of credit of the subjects I took from _____as follows:
(Name of University/School)

SUBJECTS TAKEN from SENIOR HIGH SCHOOL:					SUBJECT(S) IN YOUR CURRENT CURRICULUM			
SEM/SY	Code	Subject Title	Grade	Units	Code	Subject Title	Units	Approval of College Dean/ Chairperson (Signature over Printed Name)

Attached herewith are the F137a with remarks "Copy for PUP" and course description for your reference.

Thank you very much.

Very truly yours,

_____
Signature Over Printed Name

Recommending Approval: Approved by: Acknowledged by:

Chief, OAS **Assistant University Registrar** **REAS Staff**